

**Minutes of the Weeting with Broomhill Ordinary Parish Council  
Meeting  
Held in Weeting Village Hall  
on Thursday 20<sup>th</sup> July 2023**

**PRESENT:** Councillors: M. Nairn - Chairman, – M. Lister Vice Chair, P. Nordan, S. Nairn, T Murfet, T. Childerhouse, C. Wilkins, B. Smith,, C. Drewry, District Cllr Kybird and Mrs P. Angus – Clerk to the Council.

There were 3 members of the public – 1 left after item 4.

At the beginning of the meet Cllr Murfet informed the Cllrs that he would be resigning as Cllr after this meeting.

**1. APOLOGIES OF ABSENCE**

County Cllr F. Eagle and District Cllr Sam Chapman Allen

**2. ACCEPT AND SIGN THE MINUTES**

The minutes of the Ordinary Parish Council Meeting held on the 15<sup>th</sup> June 2023 were accepted by all who were in attendance as a true record of that meeting, a copy of minutes will be posted on the notice board and the Parish Council website.

**3. TO RECEIVE DECARATIONS OF INTEREST**

None

**4. PUBLIC PARTICIPATION**

A member of the public handed out a letter to all members of the Council and the Clerk in which he was highlighting the problem regarding an unhealthy cluster of Poplar Trees located in a public right of way between Weeting Village and Brandon, this had been brought to the attention of the Parish Council in March 2022 in which the Chair informed the member of the public that the Parish Council did not have the power to deal with this type of complaint and asked that the member of the public contact Highways and the Environmental department direct, however, the Clerk also sent the documents that he presented at that previous meeting to County Cllr F. Eagle, District Cllrs Sam Chapman Allan and Robert Kybird. *March 17<sup>th</sup> 2022 minutes refer to this item.* This will go onto the next meeting's agenda which is in September, meanwhile the Clerk has sent a copy of the latest letter to the District and County Cllrs.

**5. DISTRICT AND COUNTY COUNCILLORS REPORT**

**5.1 District Councillors Report**

DC R. Kybird - The mobile food store has been out of action but is now back on the road.

There is a new exhibition at the Ancient house.

Breckland are part funding the sports pitch at Thetford for use for training.

**5.2 County Councillors Report**

Not at meeting.

**6. MATTERS ARISING**

**6.1 Outstanding Highway Matters – to discuss any outstanding issues and to report any new issues**

- a) Installation of trod between Lynn Lodge and Cromwell Road – update following the meeting with Highways - Following a meeting with Highways, we are now waiting for a quote for the cost of the trod, and as mentioned in the meeting in June this will be match funded by Highways and Cllr F. Eagle said he will pay for the remaining balance out of his Highways budget.
- b) Weight restrictions on Stanford Road, Stanford (cut through between A134 and A1065) – Following the meeting with Highways to discuss implementing weight restrictions, we were informed that Highways are not prepared to put a traffic regulator on road, so this is not likely go ahead.
- c) Carvery Sign obstructing drivers vision onto Lynn Road – Following the meeting with Highways, they have now sent another letter to the owner, also they will check that the letters are going to the correct person. This is the 3<sup>rd</sup> letter that has been sent. Clerk will chase this up as the sign is still in place.
- d) Overhanging trees/shrubs on junction of Peppers High Hill and Mundford Rd from Brick Kiln Farm- Highways have written to the owners of the farm asking that these are cut back.

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- e) It was pointed out that there are overhanging bushes/ trees in Peppers High Hill that need to be trimmed back, the Clerk was asked to send a letter to the owners of the land each side.

**6.2 Playing Field/Open Spaces**

- a) Village Hall Drive – Two civil engineering companies have been given to the Clerk to approach – Both have said they will contact us with a date to come and inspect the drive and advise on costs and materials.
- b) Dog Walk Maintenance – to discuss the way forward regarding the overgrown shrubs/trees – The councillors met at the dog walk prior to the meeting, following a discussion, it was agreed that the Cllrs would just trim back and tidy up the area and a member of the public also kindly offered to help as he had the equipment to deal with this.
- c) Dog Fowling Notices – available from Breckland @ £41.50 – it was agreed that these would not be purchased by the Council.
- d) Swift Tower – update from the Clerk – The Clerk is to contact Cllr Eagle to ask where we can buy these from. An area to place the tower is still to be agreed .
- e) Grass Cutting areas – to discuss possible extra areas for 2024/25 - Cllr Childerhouse wants to know what the County are prepared to do for us. The Chair said that NCC carry out 4 cuts a year in urban areas and 2 cuts a year in rural areas and C roads get 1 cut per year. The verges are all looking a mess. Following a discussion it was agreed to get TTSR in to take a look at our areas and the other areas that NCC and Breckland are currently cutting. The Clerk will contact them to organize a date that they can come to the village.
- f) Mobile Deployable Surveillance Camera – Breckland are looking for places to trial the cameras, particularly in communities where there is a high level of fly-tipping and anti-social behaviour, following a discussion it was agreed that the Bottle Bank area and Hereward way may be a suitable area, the Clerk will go back to Breckland with these areas.
- g) Captain Toms Memorial Garden – update on maintenance of garden – it was agreed that the residents that are kindly maintaining the garden should carry on as normal, it was also agreed that we should get a brass plaque made up – this will go on to the next agenda for September.

**6.3 Any other matters that need action**

- a) Meeting in August – it was agreed that we will not meet in August.
- b) WhatsApp group for the Parish Council, it was agreed that the Clerk would set up a WhatsApp group so that communication between the Cllrs will be much easier between meetings.

**7. REPORTS**

**7.1 Street Lighting Report – including to review the quotes received and to agree the new company to take on the street lighting maintenance**

From the end of August, Westcotec will no longer be carrying out the street lighting maintenance. The Clerk has obtained quotes from the following companies which have been sent out to the Councillors prior to the meeting -

Cozens, TT Jones and Pearce and Kemp.

It was agreed to go with the quote from TT Jones which is £547.50 + VAT per year.

Cllr Murfet pointed out that a light was permanently on in Jubilee Close opposite house number 1

**7.2 Sam 2 Report**

3<sup>rd</sup> June to 1<sup>st</sup> July – site East facing Peppers Close

Total vehicle count for that period = 3,327

Vehicle count with in the speed limit = 3,203

Total speeders = 124

Maximum speed limit recorded = 40mph

**7.3 Bowls Club Report**

Lots of tournaments going on – they are obtaining quotes for a new lawn to be put down next year.

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**7.4 Village Hall Report**

The chairman has painted the door.

Solar panels for the roof has been discussed and a survey will need to be carried out.

Bookings will be down for the next 6 weeks due to holidays.

**8. CORRESPONDENCE – To report/note on any correspondence received by the Council (distributed by e-mail and available in hard copy at the meeting)**

- a) Land for Sale in Weeting – email received from Breckland confirming that this has been put on hold.
- b) Email from Joanna Elks -Executive Assistant to the Leader of the Council regarding residents request for drop kerbs on the station approach at Brandon Station.- it was agreed to pass this to Highways.
- c) Letter from TTSR regarding other services that they can offer.

**9. FINANCE**

**9.1 To agree and sign the payments for July**

The following payments for invoices were authorised on Thursday the 20th July the payments were signed off by the Chair

<b>Balance for June (current account only)</b>	<b>£26,514.79</b>
Minus the following direct debits	
Street Lights	£574.88
Street Lights Parrotts	£56.87
<b>Total Direct Debits</b>	<b>£631.75</b>

**Plus the following receipts**

Bowls Club	£18.75
Flag Pole Grant	£151.47
Recycling payment	£1,851.09
<b>Total Income</b>	<b>£2,021.31</b>
<b>Total after Direct Debits and Income</b>	<b>£27,904.35</b>

<b>Cheques/Bacs</b>	<b>Description</b>	<b>Total</b>
24444355	Bin Collection	19.18
24556828	Del WVl	£125.00
24786976	Clerks salary / mileage / office allowance/Stamps	£601.63
24787033	HMRC PAYE Qtr 1	£420.20
24787083	Street Light Maintenance June	£194.08
24787119	Street Light Maintenance July	£194.08
24787160	Football Electricity	£25.75
24787232	Village Hall Hire (24.00 for Liz Truss meeting and £30.00 for July meeting)	£54.00
24787287	Grass Cutting Maintenance	£1,580.09
24787352	Black Sacks and Printer Ink	£73.24
24912205	Wasps Nest removal	£50.00
<b>Total Cheques / BACS paid</b>		<b>£3,337.25</b>
<b>Balance in Community Account July 2023</b>		<b>£24,567.10</b>
<b>Balance in savings account July 2023</b>		<b>£10,665.23</b>
<b>Total in Parish Accounts</b>		<b>£35,232.33</b>

**10. PLANNING APPLICATIONS**

**Pre applications received for - Notice of Intention to Install Fixed Line Broadband Apparatus.  
FENGATE LODGE, SHADWELL CLOSE, IP27 0RH  
CROMWELL ROAD, BRANDON, IP27 0QT  
CROMWELL ROAD BRANDON IP27 0QT**

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3PL/2023/0504/HOU 42 St Edmund Road dated 25/5/23

Retention of frontage fencing (Retrospective)

**Refused**

**To discuss any other applications issued since the agenda was published**

None issued

**11. MEMBERS' MATTERS - items for next Agenda and date of next meeting**

Dangerous trees on Fengate Drove.

Overhanging bushes/ trees in Peppers High Hill

Orchard plaque

Captain Tom's memorial garden plaque

Date of next meeting will be 21<sup>st</sup> September 2023 – there will be no meeting in August.

With nothing more to discuss the meeting closed at 20.13

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_